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| --- | --- |
| **Permit #**  |  |

**Property Address** (Where the work will be taking place)

|  |
| --- |
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| --- | --- | --- |
| **Project # 1 - Outline anticipated scope of work:** | **Permit Fee**  | **$** |
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| --- | --- | --- |
| **Project # 2 -**  **Outline anticipated scope of work:** | **Permit Fee**  | **$** |
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| --- | --- | --- |
| **Project # 3 -**  **Outline anticipated scope of work:** | **Permit Fee**  | **$** |
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| 1. **Please check exhibits accompanying application.**
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| a. |  | Location or vicinity map, to scale, showing location of proposed work in relation to known topographic features, to permit visitation and/or inspection of work. |
| b. |  | A complete plan of the proposed work, to scale, showing dimensions, materials of construction, and relationship of the proposed work to adjacent or affected project features. |
| c. |  | A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to NGVD29 datum. |
| d. |  | Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to NGVD29 datum. |

1. **Please Print or Type:**

|  |  |
| --- | --- |
| **Name of Applicant:** |  |
| **Mailing Address:** |  |
| **Phone Number:** |  |
| **Cell Number:** |  |
| **Email:** |  |

|  |  |  |
| --- | --- | --- |
| Signature |  |  |
| Date |  |  |  | (Permits are only good for one year)  |

Please identify who will be doing the work:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Owner |  |  |
|  | Non-Licensed Contractor :  |  |  |
|  | Licensed Contractor: |  |  |
| Contractor’s License #:  |  |  |
| Contractor’s Name: |  |  |
| Contractor’s Phone Number: |  |  |
| Contractor’s Email Address: |  |  |
| Contractor’s Mailing Address: |  |  |

1. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | Address |  | Zip Code |
|  |  |  |  |  |
|  |  |  |  |  |

**1st Inspection:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Type Name of Person Inspecting Signature Date

**Final Inspection:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Type Name of Person Inspecting Signature Date

1. **Endorsement**

We, the Trustees of Reclamation District 799 at its meeting held on the \_\_\_\_\_\_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, hereby approve and give consent to the execution of the encroachment permit subject to the following conditions:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Conditions listed on the back of this form |  | Additional attached conditions. |
|  | No conditions |  | Provide copy of Contra Costa County Building Permit |

|  |  |  |  |
| --- | --- | --- | --- |
| Date |  |  |  |
|  |  |  | Board of Trustees, Reclamation District 799 |

1. **General Conditions**

**One**: Only work described in the subject application is authorized.

**Two**: This permit does not grant a right to use or construct works on land owned by others

**Three**: The approved work shall be accomplished under the direction and supervision of Reclamation District 799 personnel.

**Four**: Unless the work herein contemplated shall have been commenced within one year after issuance of this permit. The District reserves the right to change any condition in this permit as may be consistent with current flood control standards and policies of the District or applicable flood control standards and policies of The Central Valley Flood Protection Board.

**Five**: The permit shall remain in effect until revoked. In the event any conditions in this permit are not complied with, it may be revoked on 15 days’ notice.

**Six**: It is understood and agreed to by the permittee that the start of any work under this permit shall constitute an acceptance of the conditions in this permit and an agreement to perform work in accordance therewith.

**Seven**: This permit does not establish any precedent with respect to any other application received by the District.

**Eight**: The permittee shall, when required by law, secure the written order or consent from all other public agencies having jurisdiction, including but not limited to the Contra Costa County Department of Conservation and Development – Building Inspection Division.

**Nine**: The permittee is responsible for all personal liability and property damage which may arise out of failure on the permittee’s part to perform the obligations under this permit. If any claim of liability is made against Reclamation District 799, or any officers, agents or employees thereof, the permittee shall defend and shall hold each of them harmless from each claim.

**Ten**: The permittee shall exercise reasonable care to operate and maintain any work authorized herein to preclude injury to or damage to any works necessary to any flood control feature within the jurisdiction of the District, or interfere with the successful execution, functioning or operation of any flood control feature within the jurisdiction of the District.

**Eleven**: Should any of the work not conform to the conditions of this permit, the permittee, upon order of Reclamation District 799, shall in the manner prescribed by the District be responsible for the cost and expense to remove, alter, relocate, or reconstruct all or any part of the work herein approved.

**Twelve**: Electrical lines over 24 volts installed through the levee section and within 10 feet of the levee toes shall be encased in Schedule 40 PVC conduit or equivalent. – Glue the joints to prevent any water seepage and dirt from entering.

**Thirteen**: The electrical conduit shall be buried at least 12 inches below the levee slope and 24 inches below the waterside berm. Glue the joints to prevent any water seepage and dirt from entering.

**Fourteen**: Backfill material for excavations shall be placed in 4- to 6-inch layers and compacted to at least the density of the adjacent, firm, undisturbed material.

**Fifteen**: The project site shall be restored to at least the condition that existed prior to commencement of work.

**Sixteen**: The permittee shall maintain the permitted encroachment(s) and the project works within the utilized area in the manner required and as requested by the authorized representative of Reclamation District 799.

**Seventeen**: The permitted encroachment(s) shall not interfere with operation and maintenance of the flood control system. If the permitted encroachment(s) are determined by any agency responsible for operation or maintenance of the flood control system to interfere, the permittee shall be required, at permittee's cost and expense, to modify or remove the permitted encroachment(s) under direction of the Reclamation District 799. If the permittee does not comply, Reclamation District 799 may modify or remove the encroachment(s) at the permittee's expense.

**Eighteen**: The permittee may be required, at permittee's cost and expense, to remove, alter, relocate, or reconstruct all or any part of the permitted encroachment(s) if removal, alteration, relocation, or reconstruction is necessary as part of or in conjunction with any present or future flood control system feature or if damaged by any cause. If the permittee does not comply, Reclamation District 799 may remove the encroachment(s) at the permittee's expense.

**Nineteen**: If the project or any portion thereof, is to be abandoned in the future, the permittee or successor shall abandon the project under direction of Reclamation District 799, at the permittee's or successor's cost and expense.

**Twenty**: Permittee shall remain responsible for any damages to the flood control system caused by the permitted encroachment including, but not limited to, erosion on the waterside levee slope. Any such damage shall be repaired prior to the next flood season to the satisfaction of the District.

**Twenty-one**: Upon completion of the project, the permittee shall submit as-built plans to: Reclamation District 799, 6325 Bethel Island Road, Bethel Island, California 94511.

1. **Special Conditions:** SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

|  |  |
| --- | --- |
| X  | Comply with Reclamation District 799 Levee Encroachment Standards. |
| X | Submit new application for any future encroachment within ten (10) feet of levee toe. |
| X | Do NOT conduct or continue any work until this permit has been approved.  |
| X | Pls. call 925-684-2398 48 hours prior to the start of work and notify him of the start day |
| X | Pls. call 925-684-2398 for a final inspection  |
| X | If this is an electrical conduit permit or a water line permit, please make sure that you glue the joints to prevent  |

Special Conditions (continued):.

Please contact the following marked agencies and notify them of your permit:

|  |  |  |
| --- | --- | --- |
|  | 925-809-7930 | Contra Costa County Building Department  |
|  | 925-625-2279 | Iron House Sanitary District  |
|  | 925-625-3798 | Diablo Water District  |
|  | 916-557-7461 | Army Core of Engineers – Dock Permitting  |
|  | 800-743-5000 | PG&E for Utility  |
|  | 800-227-2600 | USA – Prior to ANY Excavation  |

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| --- | --- |
| Any pipe/conduit installed in/through levee | $50.00 |
| Repair/remodel building without changing dimensions | $50.00 |
| repair/remodel building, changes in exterior dimensions | $300.00 |
| Paving/pour a slab: under 200ft. | $50.00 |
| Paving/pour a slab: 200 ft. to 499 ft. $100.00 Paving/pour a slab: 500 ft. to 999 ft. $200.00 | $100.00/$200.00 |
| 1000 ft. and over | $300.00 |
| Install a fence, pole, or posts | $50.00 |
| Erect an outbuilding under 120 sq. Ft. $50.00 – Erect an outbuilding over 120 sw. ft. $300.00 | $50.00/$300.00 |
| Erect building/single family resident | $500.00 |
| Grade or fill a lot under 20 cubic yards $50.00 – Lots over 20 cubic yards $100.00  | $50.00/$100 |
| Walkway/gangway:  | New$100/Replace $50 |
| Floating berth new or replace | $50.00 |
| Bulkhead on waterside slope, new or replace | $100.00 |
| Retaining wall(s) on landside slope, max. 36" high | $200.00 |
| Permit before planting ground cover on levee slopes or grass on crown | $50.00 |
| Plant a tree, not within the design of the levee | $100.00 |
| Renewal of a permit | $50.00 |
| Subdivisions/developments: reimbursement agreement required | N/A |
| Other: Projects which do not fall under the above will be charged a fee based on costs to RD 799 |   |
| Re-inspection, failure to follow plans or permit conditions | $100 per hr. |
| Utility Company Permits and other larger permits fall under a permit fee + reimbursable expenses |   |
| Outlined but not limited to: Engineering, employee hourly wage, travel time, stay over time,  |   |
| supplies reimbursement, document copies, administrative costs etc… |   |

Reimbursement Agreements for Developers/Utility Company’s/State/Gov/Public Agencies/Larger Scale Permits:

The board will seek advice from the district’s legal counsel and the district’s engineering firm to determine a minimum retainer amount. This amount will be implemented into a reimbursement agreement in which will be executed by the board of trustees at during the district’s next scheduled board meeting. The amount implemented will serve as a retainer. By which case, if the retainer amount has been depleted or comes close to being depleted prior to the project being completed; the District Administrator will request that the retainer be replenished. If there is any amount left at the end of the project, the amount will be refunded.